

Wilbur & McMahon Schools

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TTI/VOICE RELAY / 800-RI55555

Mr. James Gibney
Principal

Dr. Harold G. Devine
Superintendent

Date: _____

I, _____ request _____ (please circle one) Sick, Vacation,
(Please print name above)
Personal, Bereavement, or Professional days on _____
(put the date above)

Will a substitute be required? Yes _____ No _____

Substitute Scheduled _____

I understand that personal leave may not be taken the day before or the day after a vacation period or holiday except with prior written permission of the Committee/Superintendent.

Employee Signature

Date

Principal

Date

Superintendent

Date

If special accommodations are needed, please call 635-9593 at least seventy-two (72) hours in advance. The Little Compton School Department does not discriminate on the basis of age, sex, race, religion, national origin, color or disability in accordance with applicable laws and regulations.